

Guidance Assignments 2019 - 2020

Updated July 30, 2019

Ms. Ziccardi	Ms. Chirichella	Ms. Marine	Ms. Pierre	Ms. Dearen	Mr. Turmaine	Ms. Richmond	Ms. Farrand	Ms. Greist	Ms. Kusher
Guidance Director	Guidance Counselor Grades 9 th - 11 th A – D	Guidance Counselor Grades 9 th -11 th E - L	Guidance Counselor Grades 9 th -11 th M – R	Guidance Counselor Grades 9 th - 11 th S - Z	Guidance Counselor Grade 12 th ALL	Guidance Counselor 504 Students Grades 9 – 12 A - Z	BRACE Advisor	District Support Counselor	District Support Counselor
8 th grade Articulation	Guidance Classroom Lessons	Guidance Classroom Lessons	Guidance Classroom Lessons	Guidance Classroom Lessons	Guidance Classroom Lessons	CPST/ RTI Liaison	Classroom Visits 11th-12th grade	SEL Programs	Counselor to Injured Students & Siblings of Deceased
Annual School Counseling Plan	NAVIANCE	NAVIANCE	NAVIANCE	NAVIANCE	NAVIANCE	Registrations	BRACE Presentations	NAVIANCE	
AP Coordinator	Registrations & Transcript Evals	Registrations & Transcript Evals	Registrations & Transcript Evals	Registrations & Transcript Evals	Registrations & Transcript Evals	SAT/ACT Accommodation Requests for Gen Ed & 504 Students	Scholarships	CPST/Rti	
Award Ceremonies / Graduation	Course Selection	Course Selection	Course Selection	Course Selection	Course Selection	504 Annual & Eligibility Meetings	NAVIANCE Coordinator	Recovery	
ELL Accommodations for ACT	Dual Enrollment	Dual Enrollment	Dual Enrollment	Dual Enrollment	Dual Enrollment	Awards / Graduation	Bright Futures Liaison	PASL	
National Merit	CPST/RTI	CPST/RTI	CPST/RTI	CPST/RTI	CPST/RTI	Any other duties assigned by guidance director	Financial Aid Advisor	PASL	
Summer Transcript Evals	Credit Checks	Credit Checks	Credit Checks	Credit Checks	Credit Checks		FAFSA Liaison	SEL Programs	
	Awards / Graduation	Awards / Graduation	Awards / Graduation	Awards / Graduation	Awards / Graduation		SAT/ACT Fee Waivers	CPST/Rti	
	Any other duties assigned by guidance director	Any other duties assigned by guidance director	Any other duties assigned by guidance director	Any other duties assigned by guidance director	Any other duties assigned by guidance director		Senior Awards	NAVIANCE	
			Foster Care Liaison	Child Abuse Designee	Suicide Designee			Recovery	
<i>Service Hours 9th & 10th grade</i>					<i>Service Hours 11th & 12th grade</i>				

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<i>Ms. Stalcup</i>	<i>Ms. Frohman</i>	<i>Ms. Izzo</i>	<i>Ms. Pena</i>	<i>Ms. Conneran</i>	<i>Mr. Mellinger</i>
Assist Ms. Ziccardi, Ms. Farrand	Assist Mr. Turmaine, Ms. Richmond, Ms. Pierre	Assist Ms. Chirichella, Ms. Dearen, Ms. Marine	Registrar	Information Management Specialist	Testing Specialist
New Student Registrations Withdrawals Supply Order Business Card Order Graduation Program Senior Cord Ceremony Dual Enrollment Paperwork Class Visit Notices Underclass Awards	504 Clerical Liaison New Student Registrations Schedule Parent Conferences Withdrawals Data Entry Maintain Pamphlet racks	Front Desk Coverage New Student Registrations Withdrawals Data Entry Schedule Parent Conferences Maintain Information Racks	Homeless (HEART) Liaison Senior Awards Transcripts	TERMS DWH Reports	FSA / EOC SAT / PSAT

School Social Worker: Stephanie Maguire 754-321-1618 (Wellness Center)

School Psychologist: Jessica McBride

Teen parent Social Worker: Ieesha Crawford 754-321-1618